

Committee(s):	Date(s):
Information Systems Sub (Finance) Committee	19 February 2013
Subject: Progress Report on Key Projects	Public
Report of: The Chamberlain	For Information
<p>Summary</p> <p>This report provides a summary of the progress made on the delivery of key IS projects and projects which were considered to be the most critical for the Information Systems Sub Committee to monitor.</p> <p>Recommendation(s)</p> <p>Members are asked to receive this report.</p>	

Main Report

Background

1. This report provides a short progress update on the most significant projects, along with the RAG status and completion dates. The report also includes an indication of the direction of travel of RAG status and information on staff hours to complete projects.
2. The report now refers to the IS Stage for each project as per the agreed IS governance processes. These stages are shown in the IS Stage Gate summary in Appendix A. Separate reports have been developed for active and pipeline projects.
3. IS governance processes fits with the Corporate Gateway project procedure, as highlighted in Appendix A. Projects will follow the IS governance processes as per the following guidelines:

Capital and Supplementary Revenue projects < £50k
Routine Revenue projects < £250k
Routine Revenue projects < £250k

Corporate Gateway project procedure will be followed for all other projects.

4. The report now splits project budget into Capital and Revenue along with a Budget RAG status.
5. The report includes estimated and actual IS Staff days for projects that have been formally established within the work programme. Estimates for previously existing projects are not included.

Appendices

- Appendix 1 - Current IS Projects – status report and IS Pipeline projects review

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